

Grades 1-8 Students Homeschooling due to Medical Reasons

To Homeschooling Parent(s)/Guardian(s):

This package includes a **Student Notification Form - MEDICAL Grades 1-8** and is to be submitted after consulting with your local school principal and the school/school division has evidence that the medical needs of this student are so severe the student is unable to attend school at this time, and the school/school division will not provide the financial and other resources to support the student working at home with Alberta Distance Learning Centre courses.

This is the process to homeschool in Manitoba due to School/School Division Declaration for medical reasons:

- STEP 1: Notification Form** Complete the Student Notification Form - MEDICAL Grades 1-8 for each school-age child.
- *First Nations (FN) parent(s), whose children are band-funded, please contact your FN Education Director or an Education Officer at AANDC at 204-983-8544*
- STEP 2: School/School Division Declaration High School Transcript** Meet with the school Principal to discuss homeschooling due to medical reasons and obtain school/school division authorization signatures on the Student Notification Form – MEDICAL Grade 1-8, if appropriate. This form must be completed each school year. (The school/school division is to provide declaration signatures for each year they are unable to provide services.) Request the most recent Grades 1-8 Report Card.
- STEP 3: Medical Letter** Meet with your child's medical doctor (MD) to obtain written documentation that he/she is unable to attend school for medical reasons. The doctor is to provide a letter each school year on medical clinic letterhead. The information required in the medical letter is outlined on the Student Notification Form – MEDICAL Grades 1-8.
- STEP 4: Admission/Registration Form** Complete the Admission/Registration Form (see page 3). The Homeschooling Office will register your child with the Alberta Distance Learning Centre (ADLC).
- STEP 5: Processing** Parent(s)/Guardian(s) forward the **Student Notification Form(s), Medical Letter, Report Card and Admission/Registration Form to the Homeschooling office.**
A Homeschooling liaison may contact parent(s)/guardian(s) to clarify information on the Homeschooling Student Notification Form – MEDICAL Grades 1-8, medical letter, report card and/or Admission/Registration Form.
- STEP 6: Enrolling** The Homeschooling Office will forward two letters to the parent(s)/guardian(s).
1. Confirmation of enrolment as a Homeschooling family.
 2. Confirmation of registration in a distance learning course with the ADLC.
- STEP 7: Reporting** Parent(s)/guardian(s) complete and submit a January and June Progress Report. The Homeschooling Office has the ability to electronically monitor student progress in the course throughout the school year.

If you have any questions about this process, please contact the Homeschooling Office.

2015–16 Student Notification Form – *MEDICAL* Grades 1-8

as per *The Public Schools Act*, Part XIV, Section 260.1 (3)

For Office Use Only:

New Family #

Last enrolled: _____

Parent Information

First and last name of parent(s)/guardian(s)

Mailing Address:

Street Address / Box No.

City / Town *Postal Code*

Phone Number(s):

Email (*used to provide information to homeschooling families*):

Student Information

Surname *Legal given names*

Birth Date: ____ / ____ / ____
day *month* *year*

Gender: male female

Grade Level in 2015/16 School Year: _____

MET#: _____

Present School: _____

Resident School Division: _____

Section A: Homeschooling Requirements - Distance Learning

- Medical Letter - Students inability to attend school must be verified in writing by a doctor. Please attach a letter from your medical doctor (MD) with this application. The letter is to be provided each school year on medical clinic letterhead that includes the following:
 - reason why student is unable to attend school and recommendation for homeschooling
 - anticipated date that the student will be returning to school
- Admission/Registration Form –Medical Exemption to be completed. (see page 3)
- School Report Card

Section B: Parent/Guardian Signature

Signature(s): _____ **Date:** _____
(Please print document and sign)

Section C: School/School Division Declaration

This acknowledges the school/school division has evidence that the medical needs of this student are so severe the student is unable to attend school at this time, and the school/school division will not provide the financial and other resources to support the student working at home with Alberta Distance Learning Centre courses.

Principal: _____ **Signature:** _____ **Date:** _____
(Print name)

Student Services Administrator: _____ **Signature:** _____ **Date:** _____
(Print name)

Please return this form, Medical Letter, Report Card and ADLC Registration Form to:

Manitoba Education and Advanced Learning
 Homeschooling Office
 1567 Dublin Avenue
 Winnipeg MB R3E 3J5

Email: homeschooling@gov.mb.ca Fax: 204-948-3870



Education and Advanced Learning

Instruction, Curriculum and Assessment Branch
Homeschooling Office
Independent Education Unit
1567 Dublin Avenue, Winnipeg, Manitoba, Canada
R3E 3J5
T 204-945-8138 F 204-948-3870
www.edu.gov.mb.ca/k12
homeschooling@gov.mb.ca

**MEDICAL EXEMPTION
GRADES 1 - 8**

September 1, 2015 - August 31, 2016

NOT ATTENDING SCHOOL

SECTION A STUDENT INFORMATION

LEGAL LAST NAME		LEGAL FIRST NAME		MIDDLE NAME(S)
ALSO KNOWN AS (NICKNAME)	DATE OF BIRTH (DD/MM/YYYY)	MAILING ADDRESS		
CITY/TOWN	PROVINCE	POSTAL CODE	PRIMARY PHONE ()	ALTERNATE PHONE ()
EMAIL ADDRESS (Required)			GENDER MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>	

SECTION B PARENT/GUARDIAN

For the duration of this registration I consent to:

Homeschooling office staff communicating with ADLC staff.

I hereby certify that all statements made above are correct and complete, and any misrepresentation of this data may result in the withdrawal of the student's registration.

Parent/Guardian Name (Please Print) _____

Parent/Guardian Signature _____ Date _____

SECTION C COURSE(S) - STUDENTS ARE LIMITED TO 1 COURSE AT A TIME

Refer to www.adlc.ca for course descriptions (print or online availability). There are no returns or exchanges on ADLC courses.

Grade _____ English Language Arts <input type="checkbox"/> Print <input type="checkbox"/> Online	Grade _____ Science <input type="checkbox"/> Print <input type="checkbox"/> Online
Grade _____ Mathematics <input type="checkbox"/> Print <input type="checkbox"/> Online	Grade _____ Social Studies <input type="checkbox"/> Print <input type="checkbox"/> Online

- Under this exemption students can attempt each course one time. Any subsequent reregistrations will be subject to regular fees.
- ADLC proof of course completion is required to be eligible for an additional course.

The personal information collected on this form is necessary to process your admission and registration for the Alberta Distance Learning Centre. The personal information will be used to process payment for the courses, and ensure student education records are accurately updated. Other uses and disclosures may be for statistical reporting, for reporting purposes to government entities and other educational stakeholders on a "need to know" basis.

Clauses 36(1)(a) and (b) of *The Freedom of Information and Protection of Privacy Act* authorize the collection of this personal information because the information is required under *The Education Administration Act* and to administer this distance learning program. If you have any questions about the collection of your personal information, please contact Independent Education Unit, 1567 Dublin Avenue, Winnipeg MB R3E 3J5, calling 1-800-282-8069 ext. 4324 or e-mail homeschooling@gov.mb.ca.

SECTION D OFFICE USE ONLY (Do not write in this box)

Medical Letter Report Card Student Notification Form - Medical

Approved _____ Date _____ Date Ordered _____

January 2016 Homeschooling Progress Report

as per *The Public Schools Act*, Part XIV, Section 260.1 (4)

Parent Information

First and last name of parent(s)/guardian(s)

Name of main instructor (if different from above)

Mailing Address:

Street Address / Box No.

City/Town *Postal Code*

Phone Number(s): _____

Email *(used to provide information to homeschooling families):*

Student Information

Surname *Legal given names*

Grade Level in 2015/16 School Year: _____

MET #: (if known) _____

Please indicate satisfactory progress by placing a check mark (✓) in the space provided.

<i>Satisfactory Progress</i>	<i>Subject</i>	<i>Comments</i>
<input type="checkbox"/>	Language Arts:	_____
<input type="checkbox"/>	Mathematics:	_____
<input type="checkbox"/>	Science:	_____
<input type="checkbox"/>	Social Studies:	_____
<input type="checkbox"/>	Other: (e.g. physical education, music, religious studies)	_____

If additional space is needed, please add attachment(s).

Please return all forms to: Manitoba Education and Advanced Learning
Homeschooling Office
1567 Dublin Avenue
Winnipeg MB R3E 3J5

Email: homeschooling@gov.mb.ca **Tel:** 204-945-8138 **Toll Free:** 1-800-282-8069 (ext. 8138) **Fax:** 204-948-3870

June 2016 Homeschooling Progress Report

as per *The Public Schools Act*, Part XIV, Section 260.1 (4)

Parent Information

First and last name of parent(s)/guardian(s)

Name of main instructor (if different from above)

Mailing Address:

Street Address / Box No.

City/Town *Postal Code*

Phone Number(s): _____

Email *(used to provide information to homeschooling families):*

Student Information

Surname *Legal given names*

Grade Level in 2015/16 School Year: _____

MET #: (if known) _____

<i>Mark (optional)</i>	<i>Subject</i>	<i>Comments</i>
_____	Language Arts:	_____
_____	Mathematics:	_____
_____	Science:	_____
_____	Social Studies:	_____
_____	Other:	_____
	(e.g. physical education, music, religious studies)	_____

If additional space is needed, please add attachment(s).

- I will access the 2016-17 Homeschooling Notification package online at www.edu.gov.mb.ca/k12/schools/ind/homeschool/notification.html
- Please mail me the 2016-17 Homeschooling Notification Package(s).

Please return all forms to: Manitoba Education and Advanced Learning
Homeschooling Office
1567 Dublin Avenue
Winnipeg MB R3E 3J5

Email: homeschooling@gov.mb.ca **Tel:** 204-945-8138 **Toll Free:** 1-800-282-8069 (ext. 8138) **Fax:** 204-948-3870